



Capture What You Think, Do What You Plan<sup>©</sup>

## ConceptDraw MINDMAP 5 Reviewer's Guide

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## Introduction

ConceptDraw MINDMAP 5 is a business and personal productivity tool that collects structured and unstructured ideas and organizes them into a visual map that makes information easier to use, increases the effectiveness of team communications and increases productivity. ConceptDraw MINDMAP 5 supports innovative visual mind mapping techniques using radial diagrams to capture and organize information; traditional outline mapping of related items; and support for brainstorming - a valuable MINDMAP feature for rapidly generating and representing individual or team ideas.

ConceptDraw MINDMAP 5 provides a very rich visual experience that makes representation and communication of ideas easier, and has been proven to increase memory retention. ConceptDraw MINDMAP 5 is an effective tool for beginners and for experienced users to help in everyday tasks, and makes it easier for the brain to organize complex concepts.

## Benefits and Positioning

ConceptDraw MINDMAP 5 is a powerful integrated software tool for business. The visual representation of information and the mind mapping concept itself can be applied to any situation that requires problem solving and organizational skills. Mind mapping supports learning in educational environments for individuals and teams. ConceptDraw MINDMAP 5 can be applied to a variety of different activities to help organize one's thinking.

To more effectively meet customer needs, ConceptDraw MINDMAP 5 comes in two versions – Personal and Professional. The Personal edition offers versatile mind mapping and drawing tools for a variety of tasks like personal brainstorming, taking notes, and aiding memory. Mapping is a very natural process to people, making it intuitive and easy to get started. ConceptDraw MINDMAP 5 Personal is available for \$119.

The Professional edition, which is the primary focus of this guide, targets the *knowledge worker* and is often used by project managers, team leaders, middle and top level management, staff, educators, and other professionals that have a need to efficiently organize information or ideas. ConceptDraw MINDMAP 5 Professional provides integration with MS Office and project management software. ConceptDraw MINDMAP 5 plays an important role in managing business workflow and documents through collaboration with other office applications, or it can be used as a standalone tool to promote creative thinking, planning, brainstorming, organizing and more. The Professional edition is available for \$199.

ConceptDraw MINDMAP 5 is available for either Macintosh OS X or Windows operating systems, and provides the same comprehensive feature set on both platforms. This is an important differentiator that gives ConceptDraw MINDMAP 5 a competitive advantage over other similarly priced products in this market segment.

## What's included with ConceptDraw MINDMAP 5

Main Application:

ConceptDraw MINDMAP 5, Mac<sup>®</sup> and Windows<sup>®</sup> versions

Printed documentation:

ConceptDraw MINDMAP 5 Quick Start Guide

Electronic Documentation:

User Manual (HTML), User Interface Reference (HTML), Quick Start Guide (PDF, HTML)





## Minimum system requirements

### Macintosh<sup>®</sup>

Mac OS X version 10.4.0 or higher  
Processor G4 (minimum); Core Duo 1,6 GHz  
512 Mb of RAM;  
150 Mb of available hard drive space;  
CD-ROM  
(if you install the program from a CD)

### Windows<sup>®</sup>

Windows XP/Vista/2000;  
Pentium IV processor is recommended; 1,7 GHz  
512 Mb of RAM;  
150 Mb of available hard drive space;  
CD-ROM  
(if you install the program from a CD)

## Feature highlights

### Overview

ConceptDraw MINDMAP 5 provides a rich feature set making it easy to visually map ideas and information. The features and brief descriptions that follow in this section are only a subset of all that ConceptDraw MINDMAP 5 has to offer.

To quickly familiarize customers with commonly used features, ConceptDraw MINDMAP 5 comes with a convenient, printed Quick Start Guide. Additionally, the program also has a comprehensive built-in help system. The built-in help contains a complete manual and menu reference, and equally as important, numerous lessons that take users from the point of just-getting-started to highly experienced.

A sample of ConceptDraw MINDMAP 5 features follow.

### Usability

ConceptDraw MINDMAP 5 is a powerful and intuitive tool for anyone wanting to add creativity and clarity to ideas or processes of any type.



#### Synchronized Outline and Map views

Outline and Map views can be presented simultaneously, making it easy to switch between the map view and its textual description. Any changes or additions immediately appear in both views.



#### Multi-page maps (PRO version only)

Each map can have several pages connected with hyperlinks, allowing one to create highly-detailed multi-level maps. When exporting to HTML you create a complete multi-page website and are then able to navigate through the map using a browser.



#### Page navigator (PRO version only)

Page navigator previews all of the pages in a document, and provides an easy way to move between pages and documents. This is a powerful feature for effectively managing large volumes of information.



### Quick Look support

Support of Quick Look technology gives an opportunity to preview maps in Finder without opening an application.

## Functionality



### Mind Map mode

This mode uses Mind Mapping techniques that permit the simultaneous use of words, special symbols, colors and images. Mind maps closely represent the way the human brain works, which in turn contributes to a more effective exchange of information.



### Brainstorm mode

Brainstorm mode helps you generate ideas, and fosters group involvement in a team setting. When a brainstorm session has been completed it is possible to use the Map view to discuss, edit, develop, remove or organize ideas. A timer built into this mode assists in limiting the length of the brainstorming sessions.



### Topics support project task information

You can create mind maps that contain tasks with specific parameters: duration, dates, completion percentages, resources, etc. Any topic can be turned into a task.



### Drawing capabilities

Smooth lines and text, along with the ability to specify gradient fill and transparency settings for any map element, let you make mind maps with an appearance that rivals that of professional drawing applications. Vector drawing tools let you create handmade-style mind maps, or you can create custom visual elements and shapes for enhancing documents.



### Adding mind mapping features to iPod

The iPod can be used to keep media and data files within reach. ConceptDraw MINDMAP 5, synchronized with an iPod, makes it possible to view maps on the go or make presentations to friends and colleagues. The ability to export text to an iPod lets you keep important information in outline or note format.

## Customization



### Map Inspector

Customizable toolbars and floating windows let you organize your workspace to keep frequently used features close at hand.



### Smart topic repositioning

ConceptDraw MINDMAP 5 provides the ability to freely move topics on the map while automatically repositioning other topics to maintain map balance and prevent topic overlapping.





### Text notes

Keep additional information connected to a topic by using the text notes feature. You can easily add and edit text notes within a floating dialog window. When exported to HTML notes appear as hints in the browser.



### Callouts and Floating topics

You can save comments, which lets you retain random ideas as they come to mind without affecting a map's subject matter. The comments are maintained outside of the map area. You can then review these ideas at a later time, or pull them into your current working map.



### Professional clipart libraries

The set of Images that is associated with topics is very important for effective use of mind maps. ConceptDraw MINDMAP 5 provides a rich set of professional images that make your maps more attractive and easy-to-read.

## Compatibility



### iCal

You can use this feature to transfer information about tasks and events from a map to iCal for effective business and personal task planning (for Mac OS X Leopard only).



### Web ready maps

An Export to HTML feature lets you share documents with a large number of people over the Internet.



### MindManager Import

Open files created by MindManager users on both the Windows and Macintosh platforms.



### Integration with Project Management tools (**PRO version only**)

Collect, manage and then quickly and easily share large volumes of information and resources. Use the MS Project and ConceptDraw Project 4 compatibility to create project documentation based on plans developed in ConceptDraw MINDMAP. You can also import the projects and presentations, and then view them as mind maps.



### Export to PDF (**PRO version only**)

Use Export to PDF to create compact and platform-independent documents that can be freely viewed on any computer.



### OPML support

OPML is a common data exchange format used by a number of outlining and mind mapping applications. Use our OPML support to exchange data with users of other software packages.



### Graphics format support

You can export your maps into a number of popular image file formats: BMP, JPEG, GIF, TIFF, and PNG.





### ConceptDraw Product Line

The close Integration of ConceptDraw MINDMAP 5 with our other ConceptDraw products provides maximum flexibility in managing workflow by letting you set up your work in the most expeditious manner. You'll have a very powerful suite of tools when using the ConceptDraw products together to accomplish your goals.



### Cross-Platform Capability

ConceptDraw MINDMAP 5 supports both the Macintosh and Windows platforms. This solves the problem associated with exchanging information between these two platforms.

### Microsoft Office compatibility



#### Microsoft PowerPoint<sup>®</sup> (PRO version only)

Export to Microsoft PowerPoint lets you create animated presentations for other colleagues that are based on your maps.



#### Microsoft Word

Created concepts and project plans can be exported into MS Word using the RTF file format.



#### Microsoft Outlook

MS Outlook export support lets you organize and manage your time more efficiently.



#### Microsoft Project (PRO version only)

Create project documentation based on project plans created in ConceptDraw MINDMAP using MS Project XML export feature. Or import your projects to present view them as a mind maps.

## Product solutions featuring ConceptDraw MINDMAP 5

ConceptDraw applications are designed to support productive methodologies that help businesses realize their full potential. In the ConceptDraw product line, ConceptDraw MINDMAP 5 plays a central role in coordinating the flow of business documents by managing processes that can range from generating and structuring ideas and information to presenting the final results. ConceptDraw MINDMAP 5, when combined with the other ConceptDraw suite of products, lets you visually track and maintain information, ideas, and other tasks that help improve the performance of your business.

### ConceptDraw Business Suite

ConceptDraw Business Suite is a powerful and comprehensive solution that facilitates team collaboration, project planning and process development.

The ConceptDraw Business Suite includes ConceptDraw 7, ConceptDraw MINDMAP 5 Pro, and ConceptDraw Project; covering various aspects of business workflow – brainstorming and creating new ideas, process planning, preparing project documentation, resource management and project execution, results tracking, and presentation.





ConceptDraw Business Suite solves the problem of exchanging documents between mind mapping, project management and drawing software by providing an integrated document workflow between applications.

## **Project Management Suite for Project Planning and Team Management**

The Project Management Suite offers powerful tools for planning and tracking multiple projects and for efficient management of project teams. A unique combination of project management and mind mapping tools give project managers and project teams the tools they need to manage a project starting from generating ideas all the way to project completion. Along with the ability to plan projects and document tasks, the Project Manager Bundle lets team leaders foster teamwork by holding team brainstorming and problem solving sessions, gaining consensus and making important decisions related to the project at hand. The Project Management Suite combines ConceptDraw MINDMAP 5 Pro and ConceptDraw Project 4.

## **Creative Management Suite for Effective Work Organization**

The Creative Management Suite provides the basis for planning, managing, and organizing creative work. Project teams can participate in brainstorming sessions, team discussions, visually represent ideas and plans, create clear illustrations to support business decisions, and more. The Creative Management Suite, featuring ConceptDraw 7 and ConceptDraw MINDMAP 5 Pro, enhances the quality of business documentation making a more comprehensive presentation for colleagues, managers and other business associates.

## **Moving forward with ConceptDraw MINDMAP**

The ever-increasing amount of information and complexity that must be managed individually and throughout corporations motivates us to continually move forward to evolve new and improved solutions for our customers.

Current market trends indicate there is substantial demand for intelligent visualization tools, and for tools that provide solutions for today's complex personal and business environments. ConceptDraw MINDMAP 5 is a flexible tool that's not only at home in an integrated corporate environment; it's productive on an individual basis as well. It can be used to lay the foundation for a plan of action, to build a framework for productivity improvements, and more, while at the same time remaining easy to learn and use. We will continue to improve ConceptDraw MINDMAP and the entire ConceptDraw product line to provide even better solutions for our customers.

## **Licensing and Pricing**

### **ConceptDraw MINDMAP 5 Trial**

CS Odessa offers a free fully functional 30-day trial period that lets potential customers try out ConceptDraw MINDMAP 5 with no obligation. After the trial period has expired, customers can purchase a licensed copy in our online store at [www.conceptdraw.com](http://www.conceptdraw.com) or from the regional resellers listed at [www.conceptdraw.com/en/sales](http://www.conceptdraw.com/en/sales).

### **ConceptDraw MINDMAP 5 Single User License**





With a Single User License, customers can install and use both Macintosh and Windows versions of ConceptDraw MINDMAP 5. ConceptDraw MINDMAP 5 Professional edition is available for \$199 USD and ConceptDraw MINDMAP 5 Personal edition is available for \$119 USD. Special pricing for ConceptDraw MINDMAP 5 is offered to educational and nonprofit organizations. The Single User License includes free technical support and maintenance releases of the version that was originally purchased. ConceptDraw MINDMAP 5 is available by download and on a CD.

### ConceptDraw MINDMAP 5 Volume Licensing

CS Odessa offers volume licensing programs for corporate and educational institutions.

## About CS Odessa

Founded in 1993, Computer Systems Odessa supplies cross-platform productivity tools and graphics technologies to professional and corporate users. With headquarters in Odessa, Ukraine and an office in California, USA; CS Odessa sells products internationally through resellers in over 25 countries. The ConceptDraw Productivity Line of products has won numerous awards and is used by hundreds of thousands of people all over the world.

## About ConceptDraw Productivity Line

The ConceptDraw Productivity Line for Macintosh and Windows includes: ConceptDraw 7 diagramming and drawing software; ConceptDraw MINDMAP, a brainstorming tool that uses standard mind mapping techniques to help organize ideas and tasks; ConceptDraw Project, professional project management software; ConceptDraw WebWave, software for creating professional diagrams and drawings for the web, or for application prototyping and design, page mock-up and site-mapping; ConceptDraw NetDiagrammer, a tool for network and system design.

## Resources

Corporate Web site	<a href="http://www.conceptdraw.com/pg?id=mm_rguide_home">http://www.conceptdraw.com/pg?id=mm_rguide_home</a>
ConceptDraw MINDMAP 5 product page	<a href="http://www.conceptdraw.com/pg?id=mm_rguide_about">http://www.conceptdraw.com/pg?id=mm_rguide_about</a>
Download Free Trial version	<a href="http://www.conceptdraw.com/pg?id=mm_rguide_trial">http://www.conceptdraw.com/pg?id=mm_rguide_trial</a>
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Contact Technical Support	<a href="http://www.conceptdraw.com/pg?id=mm_rguide_support">http://www.conceptdraw.com/pg?id=mm_rguide_support</a>
ConceptDraw Samples Gallery	<a href="http://www.conceptdraw.com/pg?id=mm_rguide_samples">http://www.conceptdraw.com/pg?id=mm_rguide_samples</a>
ConceptDraw MINDMAP 5 Learning Center	
ConceptDraw Forum	<a href="http://www.conceptdraw.com/pg?id=mm_rguide_forum">http://www.conceptdraw.com/pg?id=mm_rguide_forum</a>

